

**MINUTES OF THE REGULAR MEETING OF THE COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA,
(PUBLIC PORTION) HELD AT THE BLUE HORIZON HOTEL, CYPRESS/HOLLYBURN ROOM, 1225 ROBSON STREET,
VANCOUVER, B.C. ON FRIDAY JANUARY 13th, 2012, COMMENCING AT 1:05**

PRESENT: James McGettigan Marilynne Waithman Brent Rowland
 Rebecca Darnell Beth Sampson Koby Blanchfield
 Voula Soursos

IN ATTENDANCE: Dan Peebles, Interim Registrar
 Peggy Bereza, Deputy Registrar
 John Ankenman, Legal Counsel
 Leigh Andrew, Chair, Registration Committee

CHAIR: James McGettigan, President

APPROVAL OF AGENDA

Moved/Seconded/Passed to approve the agenda as amended

APPROVAL OF MINUTES

Moved/Seconded/Passed to approve the minutes of November 28th, 2011 as circulated.

REPORT FROM IN CAMERA MEETING

At the In Camera meeting held earlier today the Board:

Approved the amendment to Basis of Accreditation document; this amended document will be posted on the website and sent to accredited schools

Approved the appointment of a new Registrar

REGISTRAR'S REPORT

As of Jan 12, 2012 1843 (approx 60%) members have been renewed. Suggestions will be made to new Registrar to get this process on line as soon as possible.

Public Registry launch is imminent.

Auditors have completed their most recent audit and are generally pleased with the status of the accounting of late.

Budget development process is well underway. Deadline for submission is January 18th, 2012

Annual reports are due today.

Exam registrants are currently submitting their registration applications for the February sitting.

COMMITTEE REPORTS

Accreditation – as circulated

Communications - Insert to go with AGM mail out with Update #4 from Consortium and preamble

Quality Management - Interim chair advised there is a need for 2 new committee members

Registration - Request from students to move exam dates, or request a third sitting; the Committee Chair reports that this would increase the cost to the CMTBC by approx \$250 per candidate; the committee feels it is not fiscally responsible to add a third sitting. Schools were contacted re timing of the existing two sittings; their response was that the existing timing is suitable. The committee has asked Finance and Audit Committee to look into the cost of increasing the frequency of the registration examinations from 2 to 3 per year

Issue of applicants from BC accredited school who have been trained in all the competencies and met the registration criteria, with the exception of a graduate diploma from the existing programs, which were accredited based on the 3,000 hour criteria. How will the registration committee be dealing with these applicants? There is a suggestion that the Registration and Accreditation committees address this issue when it arises. If there is a need for legal counsel consultation the request for such will come through the Registrar.

The Chair thanked the board for sending two representatives to the Credential and Prior Learning conference in Toronto in November of 2011

There has been an increase in CAPLA applicants, and this is growing each month. A letter will be sent to applicants inquiring as to their application status. Adjunctive therapies (from the OCP) are one of the areas that candidates most often need upgrading in. The committee recommends that we seek out providers for the material covered in the adjunctive therapies.

New category of registrant: the board is asked to review the original RFBD and submit suggestions and comments. An RFBD will be resubmitted for the February board meeting. The Chair is requested to submit the original RFBD in a timely manner in an attempt to refresh the board's memory.

The Registration Committee Policies and Procedures manual is well underway, the draft document was reviewed extensively at a January 12, 2012 committee meeting.

Unauthorized Practice - A Complaint was received on November 30th, 2011 pertaining to an individual who is impersonating a registrant of the College, administering treatments and issuing receipts. The complaint was referred to the Vancouver Police Department by a member of the public who was treated by this individual. The person passing herself off as an RMT was arrested and charged with fraud and impersonation, a court date is pending.

Data is being collected from complaints that will assist new Director of Compliance

GENERAL BUSINESS – Moved/Seconded/Passed to accept the membership changes as circulated.

NEW BUSINESS

Performance Indicators - Moved/Seconded/Passed to adopt in principle the Performance Indicators document for circulation to stakeholders.

On line Calendars – The Interim Registrar has received communications from members regarding online booking and calendars raising concerns pertaining to privacy. An advisory should be drafted and circulated to the registrants regarding concerns regarding on line booking, digitizing treatment notes, data storage, etc.

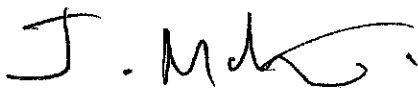
Bylaws Schedule D & E & Level of First Aid and CPR - The College needs to respond to questions regarding the newly introduced requirement for First aid and CPR. In addition, we need to look at all Advisory Statements currently on the website to see if any of these are affected by the new Practice Standards. Also, the Code of Ethics and Standards of Practice booklet will have to be changed and re-issued. This matter is referred to the Deputy Registrar who will come up with a proposal, addressing the issues raised.

Should First Aid and CPR count toward continuing education? Moved/Seconded/Passed that those courses taken to meet the newly required First Aid and CPR bylaw would not count toward Continuing Education credits.

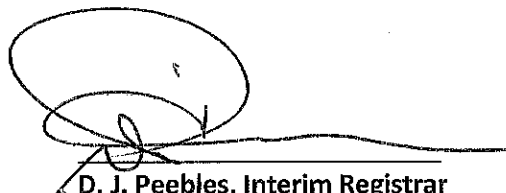
Subsequent to the adjournment of the meeting College Legal Counsel advised the remaining members of the Board that the above motion was null and void in that it could not be implemented without providing adequate notice to the membership and that notice has not been provided. Once the Deputy Registrar has presented information in respect to the issues raised above, the Board will revisit the issue of whether or not Registrants should receive credit for courses taken to meet this new bylaw requirement.

RASCI Update- The new Registrar will review the document and when in position we shall reschedule a Strategic Planning session.

ADJOURNMENT – There being no further business the meeting was adjourned at 3:15 p.m.



James McGettigan, President



D. J. Peebles, Interim Registrar