

**COLLEGE OF MASSAGE THERAPISTS of BRITISH COLUMBIA
BOARD MEETING
VANCOUVER PUBLIC LIBRARY, ALICE MACKAY ROOM
350 WEST GEORGIA STREET
JUNE 24, 2012
5:30 P.M.**

MINUTES

In attendance:

Board members:

- James McGettigan (Chair)
- David Crawford
- Rebecca Darnell
- Naseem Gulamhusein
- Robin Perry
- Beth Sampson
- Jennifer Slauenwhite
- Voula Soursos
- Marilynne Waithman

Also in attendance:

- Susan Addario, Registrar
- Annette Ruitenbeek, Deputy Registrar
- Joelle Berry, Director, Compliance
- Amador Astudillo, Director, Corporate Services
- Sara Tebbutt, Law Student
- Steven Duck, Annual General Meeting Chair and Parliamentarian

Meeting called to order at 5.25 p.m.

1. APPROVAL OF AGENDA

MOTION: That Committee assignments and Election of Officers be removed from this agenda, and be moved to next Board meeting.

There was discussion as to whether or not the absence of a newly elected Board member should result in some agenda items, such as the election of Board officers, being postponed. The Registrar pointed out that the meeting had quorum. Individual members are occasionally absent from Board meetings, and that does not prevent business from being done. The Registrar also reported that the *Bylaws* do not provide for the taking of oaths of office by video or telephone link.

Question called. *FAILED.*

MOTION: To approve the agenda, as distributed. *CARRIED.*

2. APPROVAL OF MINUTES - Board Meeting of May 7, 2012

MOTION: That the minutes of the Board Meeting of May 7, 2012 be accepted. CARRIED (three abstentions).

3. BUSINESS ARISING FROM PREVIOUS MINUTES – None.

4. GENERAL BUSINESS:

(a) Oaths of office.

The Oath of Office was administered to all Board members in attendance except Ms. Gulamhusein, who recently completed an oath when she was appointed to the Board.

All Board members affirmed the Oath, and copies were signed and witnessed in presence of the Registrar.

(b) Election of Officers

The President asked Mr. Duck, the parliamentarian who had just chaired the AGM, to take over the meeting and assist with the election of Board officers. A Board member requested a clarification regarding which Executive positions are open for election. President, Vice-President and Treasurer were open. A Board member asked whether appointed members (public representatives) were eligible for election to the Executive Committee. There was discussion of the College *Bylaws*, and Mr. Duck ruled that any Board member can stand for an Executive position.

Mr. Duck opened the floor to nominations for President. The following candidates were nominated:

- James McGettigan
- Beth Sampson

Both candidates provided brief remarks.

James McGettigan was elected as President.

Mr. Duck opened the floor to nominations for Vice-President. The following candidates were nominated:

- Rebecca Darnell
- Beth Sampson

Both candidates provided brief remarks.

Rebecca Darnell was elected as Vice President.

Mr. Duck opened the floor to nomination for the position of Treasurer. The following candidates were nominated:

- David Crawford
- Robin Perry

Both candidates spoke provided brief remarks.

David Crawford was elected as Treasurer.

*Subsequent to the Board Meeting, a clarification was made to this ruling. According to the **College Bylaws, Part A, Board of the College, Composition, Section (2)**, only elected members are eligible for executive positions on the Board. Consequently, the elections of Ms. Darnell and Mr. Crawford were declared void. The candidates receiving the next highest number of votes for each position were Beth Sampson (Vice-President) and Robin Perry (Treasurer).*

Procedural clarification:

Mr. Duck advised that the ballots from the election of Board members at today Annual General Meeting should be destroyed, and that a motion to do so ought to be entertained at this point.

MOTION: That the ballots for today's election of Board members at the AGM be destroyed. CARRIED.

(c) Committee assignments

Proposed Committee Assignments for 2012 were distributed.

A suggestion was made to invite one of the candidates who was not successful in his bid to be re-elected to the Board to join the Accreditation Committee as a member, in the interests of continuity. The process for inviting candidate applications for all committees was described: an invitation to apply for committee membership went out to all Registrants in March, both at the AGM and on the website. Applications were received and processed by office.

As there were three new Board members and new Chairs of Committees, a suggestion was made that the Board approve only appointment of Chairs at this time. College staff will work together with Chairs of Committees in the weeks ahead to confirm Committee membership. Several Committees are working on time-sensitive issues; the Board was asked to facilitate on-going work by approving Committee Chairs and confirming appointments previously approved by email.

MOTION: That the Board accept Chair appointments as set out by President in the attached document, and that the Board confirm the appointment of previously

approved members for Quality Management, Registration and Discipline Committees, and David Crawford on Executive Committee. CARRIED.

The Registrar was asked to send the applications or resumes of recommended Committee members to Committee Chairs on a confidential basis; Chairs will notify College staff of approval of Committee members, to be confirmed by the Board at its next meeting.

(d) Appointment of Auditors

The Registrar indicated that a motion to appoint or re-appoint auditors for the coming year had been omitted from the Annual General Meeting agenda in March. The Registrar recommended that the College reappoint Deloitte as the auditor for the coming year.

MOTION: That the firm of Deloitte Touche be re-appointed as auditors for the coming fiscal year. CARRIED.

(e) Strategic Planning Session - Timing

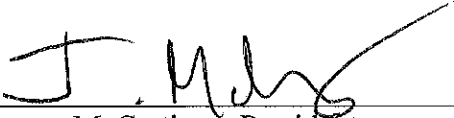
New Board members were asked to provide the Registrar with their schedule of availability/unavailability for the fall, in order that the Registrar can begin planning for a two-day strategic planning session. Continuing Board members were also asked to update availability with Registrar in the near future.

5. DATE OF THE NEXT BOARD MEETING

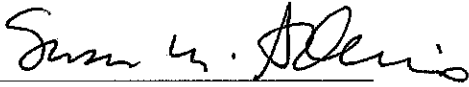
August 27th, 9:00 a.m. – 4:00 p.m.

6. ADJOURNMENT

MOTION: That the meeting be adjourned at 6:58 p.m. CARRIED.



James McGettigan, President



Susan Addario, Registrar