

**COLLEGE OF MESSAGE THERAPISTS OF BRITISH COLUMBIA
PUBLIC BOARD MEETING
304 – 1212 WEST BROADWAY, VANCOUVER, BC
THURSDAY, APRIL 11, 2013
MINUTES**

In Attendance:

James McGettigan (in the Chair)
David Crawford
Lynne Harris
Lorna Pawluk
Beth Sampson
Jennifer Slauenwhite
Marilynne Waithman

Also attending:

Susan Addario, Registrar/CEO	Amador Astudillo, Director, Corporate Services
Joëlle Berry, Director, Compliance	Annette Ruitenbeek, Deputy Registrar

1. CALL TO ORDER

The meeting was called to order at 3:40 pm.

2. APPROVAL OF AGENDA

Motion to approve the agenda as distributed. Carried.

3. APPROVAL OF MINUTES

(a) Board Meeting of November 19, 2012

Ms. Sampson asked that the minutes be amended to reflect her opposition to acceptance of the amendments to the College's Bylaws ((page 3, paragraph 7 of the minutes).

*Motion to approve the minutes, as amended.
Carried.*

4. PRESIDENT'S REPORT

The President deferred his report, in consideration of the time.

5. REGISTRAR'S REPORT

The Registrar reported on the recent (February) sitting of the Registration examinations, held for the first time in three locations on the same day: Vancouver, Victoria and Kelowna. In total, 153 candidates wrote one or more sections of the written exams. A total of 160 candidates attempted the clinical portion of the exams, held in Vancouver the following week. Of the 162 candidates who sat one or more of the four exams, 110 successful candidates are now eligible for registration.

This round of licensing examinations presented new requirements for accommodation, including accommodations for candidates with learning disabilities, for sight impairment, for English as an

additional language, and an accommodation request for religious observance. During the clinical exams, accommodation was provided for candidates with sight impairment and learning disabilities.

To hold this round of licensing examinations, the College engaged 23 new examiners and ten returning examiners. The College also introduced a fixed honorarium amount for examiners, in its move toward full cost recovery for expenses associated with exams.

The Registrar reported on the current register, and distributed an agenda supplement with names of registrants changing statuses. As of the current date, there were a total of 2,992 active registrants and 288 non-active registrants, for a total of 3,280 registrants.

The Registrar also reported on current activity in the accreditation of teaching programs in British Columbia. The College provides subject matter experts to assist the Private Career Training Institutions Agency (PCTIA) in its accreditation of BC private training programs. The Registrar also summarized progress made by the National Accreditation Working Group, which will meet in Ontario in June.

The Registrar introduced two new staff members who will start work at the College next week. Mimi Damian has been hired as the College's Legal Assistant/Investigator. Ms. Damian has a BA in Criminology from Simon Fraser University and an Investigative and Enforcement Skills Certificate from the Justice Institute of BC. She has been working as a legal secretary with the Legal Services branch of the Ministry of Justice (Attorney General). Hong Dang has been hired as an Administrative Assistant to replace Shirley Furugori. Ms. Dang has a BA in English from Hanoi University in Vietnam and an MA in Educational Administration from San Francisco State University.

The Registrar provided an update on planning for the Annual General Meeting to be held on Sunday, April 28, 2013. The AGM will be webcast for the first time. The professional development session held during the morning on that day will be a workshop on professional boundaries given by Claudia Newman, a noted speaker on this topic. Registrants who attend in person or via the webcast will be eligible for three professional development credits on successful completion of a post-workshop assignment.

The Registrar also noted that, at the conclusion of the AGM, there will be a College reception for all new registrants (those who passed the licensing exams in September 2012 and February 2013). The College has secured a sponsor for this reception. Board members are encouraged to attend and meet the new registrants.

The Registrar also alerted the Board to an all-day workshop on professional boundaries, organized by the Patient Relations Working Group of the Health Regulators Organization of BC, a working group which she chairs. The workshop, given by Claudia Newman, will be held on Monday, April 29th. Currently 65 participants from 15 HROs have registered to attend. There is space for CMTBC representatives, if anyone from the Board would like to attend.

6. GENERAL BUSINESS

(a) Report of Motions from the *in camera* portion of the meeting

The Registrar reported that the Board had passed motions dealing with the following items from the *in camera* agenda:

- Approval of new Board policies on Reasonable Apprehension of Bias, Confidentiality and Publication.
- Approval of three resolutions dealing with amendments to the College Bylaws.
- Decision to send two possible Bylaw amendments to the Registration Committee for comment and recommendations.

- Decision regarding correspondence from a former contracted worker of the College.
- Decision to release funding for the next phase of the technology upgrade project.
- Approval of a new appointment to the Inquiry Committee.
- Acceptance of the Inquiry Committee Report.
- Decision to dissolve the Unauthorized Practice Committee, and transfer work to staff.

(b) Committee Reports

In light of the time, Committee Reports were deferred to the next meeting.

(c) Proposed Meeting Schedule for 2013

The Registrar proposed the following meeting schedule for the remainder of the calendar year:

- Board orientation day: Mid-May
- Board meetings: Mid-June, early September, early November
- Strategic Planning session: August

The Board agreed with this time frame, and asked the Registrar to start to plan dates.

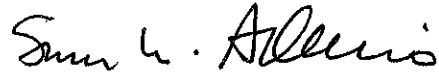
7. DATE OF THE NEXT BOARD MEETING - To be arranged when new elected Board members are known.

8. ADJOURNMENT

The meeting was adjourned at 4:15 p.m.



James McGettigan, Chair



Susan Addario, Registrar & CEO