

COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA
BOARD MEETING – PUBLIC PORTION
304 – 1212 WEST BROADWAY, VANCOUVER, BC
MONDAY, APRIL 13, 2015 AT 12:00 PM
MINUTES

In Attendance:

Cathy Ryan (in the Chair)
Nicholas Aubin
Angela Dickson
Lynne Harris
Rich Ingram
Claudia Lee

Lorna Pawluk
Brent Rowland
Perminder Tung
Marilynne Waithman
Michael Wiebe

Regrets:

David Crawford, Chair, Finance & Audit Committee

Also Attending:

Susan Addario (Registrar/CEO)
Amador Astudillo (Director of Corporate Services)
Mimi Damian (Investigator)
Michele Gocolay (Legal Assistant)
Kathryn Hodgson (Board Member-elect)
Shoko Nagai (Board Member-elect)

1. CALL TO ORDER

The meeting was called to order at 12:01 pm.

2. ROLL CALL OF MEMBERS PRESENT

3. APPROVAL OF THIS AGENDA

Motion: To approve the agenda as circulated before the meeting. **Carried.**

4. APPROVAL OF PREVIOUS MINUTES

Motion: To approve the previous minutes as circulated before the meeting. **Carried.**

Note: Ms. Nagai & Ms. Hodgson abstained from voting on all motions, as their terms of office commence following the Annual General Meeting.

5. BOARD MEMBER DECLARATIONS OF BIAS/CONFLICTS OF INTEREST RE AGENDA ITEMS

None.

6. CHAIR REPORT

Ms. Ryan presented her brief report to the Board, noting that Mr. Ingram & Ms. Dickson will be stepping down from the Board. Ms. Nagai & Ms. Hodgson will be the new acclaimed Board Members, joining Claudia Lee who was also acclaimed.

7. REGISTRAR REPORT

Ms. Addario presented her report to the Board, including updates on the recent registration examination, progress on development of online courses, the ongoing survey of registrants on the subject of practice competencies, and developments in the area of Patient Relations. She also noted that the Deputy Minister of Health, Stephen Brown had presented the Ministry's current strategic plans to the BC Health Regulators at the March meeting. It was agreed to extend an invitation to the Ministry to attend a CMTBC Board meeting in the near future.

8. COMMITTEE REPORTS

8.1. Discipline

Dr. Waithman provided a summary of the report, including an update on hearings.

8.2. Finance and Audit

Mr. Astudillo provided a summary of the report, including a variance report on revenues and expenses from the February financial statements.

8.3. Governance and Human Resources

Ms. Harris reviewed the history of CMTBC's strategic planning over the last year provided a report on progress made by the Strategic Planning Group since the last Board meeting. The Board reviewed the strategy map and the detailed explanation of strategic objectives, and provided feedback on both. The Strategic Planning Committee will meet again before the next Board meeting to complete the Strategic Plan and bring it to the next Board meeting for discussion and approval

8.4. Inquiry

Ms. Pawluk reviewed the work of the Committee in 2014, and provided a summary of the current caseload including cases carried over from 2014, new complaints, and cases closed. The Board discussed options for training and education on ethical decision-making, patient-therapist boundaries and the complaint process.

8.5. Patient Relations

Mr. Ingram outlined the proposed Financial Assistance Program for complainants and witnesses, and recommended that the Governance Committee review the activity in this program after one year.

Motion: To accept the proposed Patient Relations Financial Assistance Program as presented to the Board, and have the program reviewed by the Governance Committee at some point in the future. **Carried.**

8.6. Quality Assurance

Dr. Waithman provided a summary of ongoing work in the Committee, including the development of new online courses and the possibility of developing a mandatory ethics course to create a culture of ethical professionalism.

8.7. Registration

Ms. Ryan noted that the Committee has not met since last Board Meeting;

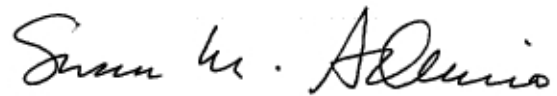
Motion: Moved to accept all committee Reports as presented. **Carried.**

9. ADJOURNMENT

Motion: To adjourn the meeting at 2:58 pm. **Carried.**



CMTBC Chair



Registrar/CEO