

COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA
BOARD MEETING – PUBLIC PORTION
304 – 1212 WEST BROADWAY, VANCOUVER, BC
FRIDAY, September 11, 2015 AT 1:13 PM
MINUTES

In Attendance:

Cathy Ryan (in the Chair)
Lynne Harris
Kathryn Hodgson
Claudia Lee

Lorna Pawluk
Brent Rowland
Marilynne Waithman
Michael Wiebe

Regrets:

Nicholas Aubin
Perminder Tung

Shoko Nagai

Also Attending:

Susan Addario (Registrar/CEO)
Michele Gocolay (Legal Assistant)

1. CALL TO ORDER

The meeting was called to order at 1:13 pm.

2. ROLL CALL OF MEMBERS PRESENT

3. APPROVAL OF THIS AGENDA

Motion: To approve the agenda as circulated before the meeting. *Carried.*

4. APPROVAL OF PREVIOUS MINUTES

Motion: To approve the previous minutes as circulated before the meeting. *Carried.*

5. BOARD MEMBER DECLARATIONS OF BIAS/CONFLICTS OF INTEREST RE AGENDA ITEMS

None.

6. CHAIR REPORT

Ms. Ryan presented her brief report to the Board.

7. REGISTRAR REPORT

Ms. Addario presented her report to the Board, including the following topics:

- Strategic initiatives such as the e-newsletter and email communication
- Upcoming conferences such as the Health Regulators Forum and CINAR
- The national alliance of massage therapy regulators

- Online learning platform project

8. COMMITTEE REPORTS

8.1. Finance and Audit

Mr. Astudillo provided a summary of the report:

- 2015 Operations and Restricted Funds Report
- 2016 Budget Proposal
- Review of the financial plan and the forecast for the next 2 years.

Motion:

1. *To approve a Special Levy - charging a \$25 levy for active and inactive members on or before December 15, 2015. **Carried.***
2. *To approve the proposed amendments to Schedule B of the Bylaws. **Carried.***
3. *To approve a motion internally restricting \$390,000 for complaint and hearing related expenses. **Carried.***

8.2. Governance and Human Resources

Ms. Harris provided a summary of the proposed 2016 meeting schedule.

Motion: *To approve the proposed meeting and AGM dates for 2016. **Carried.***

8.3. Inquiry

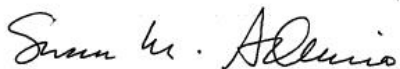
Ms. Pawluk provided a summary of the Report:

- Brief overview of the year's workload and schedule.
- 17 files opened this year
- 20 files closed this year
- 2 files are with the HPRB and there is no decision at the present time.

Motion: Moved to accept all committee reports as presented. **Carried.**

9. ADJOURNMENT

Motion: To adjourn the meeting at 2:27 pm. **Carried.**



Susan Addario, Registrar & CEO



Catherine Ryan, Chair