

**COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA**  
**BOARD MEETING – PUBLIC PORTION**  
**304 – 1212 WEST BROADWAY, VANCOUVER, BC**  
**FRIDAY, January 15, 2016 AT 4:12 PM**  
**MINUTES**

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**In Attendance:**

Cathy Ryan (in the Chair)  
Nicholas Aubin  
Lynne Harris  
Kathryn Hodgson

Shoko Nagai  
Brent Rowland  
Lorna Pawluk  
Michael Wiebe

**Regrets:**

Claudia Lee  
Perminder Tung

Marilynne Waithman

**Also Attending:**

Susan Addario (Registrar/CEO)  
Michele Gocolay (Legal Assistant)

**1. CALL TO ORDER**

The meeting was called to order at 4:12 pm.

**2. ROLL CALL OF MEMBERS PRESENT**

**3. APPROVAL OF THIS AGENDA**

**Motion:** To approve the agenda as circulated before the meeting. **Carried.**

**4. APPROVAL OF PREVIOUS MINUTES**

**Motion:** To approve the previous minutes as circulated before the meeting. **Carried.**

*(Note: Ms. Pawluk has abstained.)*

**5. BOARD MEMBER DECLARATIONS OF BIAS/CONFLICTS OF INTEREST RE AGENDA ITEMS**

None.

**6. CHAIR REPORT**

Ms. Ryan has no report to the Board.

**7. REGISTRAR REPORT**

Ms. Addario presented her report to the Board, including an update on the scheduled audit and feedback from registrants on their registration renewal.

Ms. Addario also reported on the following matters that were approved during the *in camera* portions of the meeting:

- An amendment to the Bylaws revising the Code of Ethics;
- An amendment to the Bylaws revising Schedule E (Practice Standard on Patient Records);
- A new guideline for visitors to public hearings.

## 8. BUSINESS ARISING

### 8.1. Report on Election Nomination and AGM Resolutions

Ms. Addario provided a brief summary of the election nomination results. Three Board positions will be open at the end of March 2016. Three nominations have been received. Ms. Ryan, Mr. Rowland and Mr. Wiebe will be acclaimed to a second term on the Board.

No resolutions have yet been received.

## 9. NEW BUSINESS

### 9.1. Committee Reports

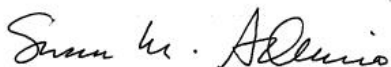
#### 9.1.1. Inquiry Committee Report

Ms. Pawluk provided a brief summary of her report.

**Motion:** Moved to accept Inquiry Committee report as presented. **Carried.**

## 10. ADJOURNMENT

**Motion:** To adjourn the meeting at 4:28 pm. **Carried.**



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Registrar/CEO



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Chair