

COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA
BOARD MEETING – PUBLIC PORTION
304 – 1212 WEST BROADWAY, VANCOUVER, BC
MONDAY, JUNE 13, 2016 AT 1:44 PM
MINUTES

In Attendance:

Cathy Ryan (in the Chair)
Lynne Harris
Kathryn Hodgson
Claudia Lee
Shoko Nagai

Brent Rowland
Perminder Tung
Marilynne Waithman
Michael Wiebe
Lorna Pawluk

Regrets:

Nicholas Aubin

Also Attending:

Annette Ruitenbeek (Interim Registrar/CEO)
Kate Parisotto (Compliance Director)
Amador Astudillo (Director of Corporate Services)

Eric Wredenhagen (Incoming Registrar, as of July 1, 2016)

1. CALL TO ORDER

The meeting was called to order at 1:44 pm.

2. ROLL CALL OF MEMBERS PRESENT

3. APPROVAL OF THIS AGENDA

Motion: To approve the agenda as amended before the meeting. **Carried.**

4. APPROVAL OF PREVIOUS MINUTES

Motion: To approve the previous minutes as circulated before the meeting. **Carried.**

5. BOARD MEMBER DECLARATIONS OF BIAS/CONFLICTS OF INTEREST RE AGENDA ITEMS

None.

6. CHAIR REPORT

Ms. Ryan presented her report to the Board, including an update that Lynne Harris has been reappointed for another term on the Board. She also thanked the College's Search Committee for their work over the past few months.

7. INTERIM REGISTRAR REPORT

Ms. Ruitenbeek presented her report to the Board, including a discussion of developments at the B.C. Health Regulators group relating to patient relations. She also discussed developments relating to FOMTRAC: a website has been launched and the College has contributed staff time to the production of a video introducing the *Inter-Jurisdictional Practice Competencies and Performance Indicators for Massage Therapists at Entry-to-Practice*.

Ms. Ruitenbeek also reported on the following matters that were approved during the *in camera* portions of the meeting:

- The Board moved to accept the “Consultant’s Report to FOMTRAC at Conclusion of Phase 2” in relation to the *Inter-Jurisdictional Practice Competencies and Performance Indicators for Massage Therapists at Entry to Practice*.
- The Board moved to accept the revised *Inter-Jurisdictional Practice Competencies and Performance Indicators for Massage Therapists at Entry to Practice as the standard for entry to practice*.
- The Board appointed Kevin Murray to the Discipline Committee.
- The Board designated Michael Wiebe as the Chair of the Patient Relations Committee.
- The Board approved the risk management analysis.

8. NEW BUSINESS

8.1. Committee Reports

8.1.1. Inquiry Committee Report

Ms. Pawluk provided a brief summary of her report. She observed that the Committee has been improving its timelines for dealing with complaints overall.

8.1.2. Registration Committee Report

Ms. Ryan provided a report which included an update regarding March 2016 examination results and successful applicants. She also discussed the role of quality assurance requirements for inactive registrants.

Ms. Ryan then advised the Board of a motion passed by the College’s Registration Committee, making a recommendation to the Board relating to clarification of draft standards of the Canadian Massage Therapy Council for Accreditation (CMTCA). The Board discussed the recommendation.

Motion: That the Board direct staff to write a letter to CMTCA advising that the College’s experience with accreditation of curriculum and program delivery since

1999 indicates that a requirement of a prescribed number of hours of supervised clinical education is an essential component of the curriculum. Therefore, the College requests clarification from CMTCA about the draft curriculum standard that recommends 330 hours of supervised clinical education. **Carried.**

8.1.3. Quality Assurance Committee Report

Ms. Waithman provided a report which included an update on the development of new standards, the development of online courses, and the criteria for continuing education course approval in Cycle 11.

8.1.4. Finance & Audit Committee Report

Mr. Astudillo presented a summary of the Committee report on behalf of Mr. Crawford, outlining a financial review of the year-to-date and a yearend forecast.

Motion: Moved to accept all Committee reports as presented. **Carried.**

9. ADJOURNMENT

Motion: To adjourn the meeting at 3:10 pm. **Carried.**



Registrar



Chair