

COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA
BOARD MEETING – PUBLIC PORTION
Sandman Signature Vancouver Airport Hotel & Resort
10251 St. Edwards Drive, Richmond, BC
Saturday, April 29, 2017 AT 2:40 PM
MINUTES

In Attendance:

Cathy Ryan (Chair)	Lorna Pawluk (via teleconference)
Nicholas Aubin	Brent Rowland
Lynne Harris	Marilynne Waithman
Claudia Lee	Michael Wiebe
Ashley Leighton	Marieka Zimmerman

Regrets:

Perminder Tung

Also Attending:

Eric Wredenhagen (Registrar/CEO)
Annette Ruitenbeek (Director, Professional Practice)
Kate Parisotto (Director, Inquiry and Discipline)
Liza Szabo (Investigator) (Recording)

1. CALL TO ORDER

The meeting was called to order at 2:40 pm.

2. ROLL CALL OF MEMBERS PRESENT

3. APPROVAL OF THIS AGENDA

Motion: To approve the agenda as circulated before the meeting. **Carried.**

4. APPROVAL OF PREVIOUS MINUTES

Motion: To approve the previous minutes as circulated before the meeting. **Carried.**

5. BOARD MEMBER DECLARATIONS OF BIAS/CONFLICTS OF INTEREST RE AGENDA ITEMS

None.

6. CHAIR REPORT

Ms. Ryan briefly thanked everyone for their role in making the AGM successful. She thanked everyone for their participation, dedication and hard work. Ms. Ryan also welcomed the two new elected Board members, Ashley Leighton and Marieka Zimmerman, and welcomed back Claudia Lee, who was re-elected.

7. REGISTRAR REPORT

Mr. Wredenhagen presented his report to the Board. He discussed a number of topics, as set out below.

Mr. Wredenhagen advised that he had attended, on March 1, 2017, a signing ceremony for the First Nations Cultural Declaration with other health regulators, the Ministry of Health, and representatives of First Nations Health Authority. He also advised that he has now signed up for an online course entitled the “San’yas Indigenous Cultural Safety Training Course”, which was developed by the Provincial Health Services Authority (PHSA) Aboriginal Health Program, with other contributors.

He also advised that College staff members are working with Thentia (the College’s new registrant and applicant database and online portal developer) to outline system requirements. He advised that Thentia will also be developing a new website for the College, which will have functional benefits and will ensure that there is good integration between the two systems and that information is stored securely.

Mr. Wredenhagen also advised that he, Ms. Parisotto, and Monica Winter attended a presentation by Harry Cayton of the UK Professional Standards Authority on April 5, 2017. He also indicated that on April 27 and 28, 2017, some staff members and Board members had attended a BC Health Regulators’ event at which Malcolm Sparrow spoke about modern trends in regulation.

Mr. Wredenhagen also noted that the College has recently renegotiated its contract with Desire2Learn (D2L) for its learning management system.

8. NEW BUSINESS

8.1. Committee Reports

8.1.1. Inquiry Committee Report

Lorna Pawluk, the Chair of the Inquiry Committee, referred to her written report which was circulated to Board members.

8.1.2. Discipline Committee Report

Marilynne Waithman, the Chair of the Discipline Committee, advised the Board that there have been no discipline hearings to date in 2017 and that there are no discipline matters currently outstanding.

8.1.3. Registration Committee Report

Catherine Ryan, the Chair of the Registration Committee, advised that the Registration Committee has recently directed an investigation into an applicant’s character.

Ms. Ruitenbeek advised that historically, applicants who speak English as a second language have been given additional time on the registration examinations. However, this practice is being terminated (to take effect in 2018).

8.2. Proposal to Re-Name Governance and Human Resources Committee

Lynne Harris, the Chair of the Governance and Human Resources Committee, advised that it was bringing forward to the Board a proposal to re-name itself the Executive Committee and to specifically define its powers and authority in the College's Bylaws. Ms. Harris asked for feedback from other Board members.

A Board member stated that it would be more efficient to have committee appointments made by a committee which meets more often than the Board.

A Board member noted that the proposed new Executive Committee would have to report back on its decisions to the Board and that the Board could then change or reverse those decisions.

Two Board members agreed that the proposed new Executive Committee would be responsible for Board governance matters. Another member of the Board clarified that the intention was not to delegate to the proposed new Executive Committee the full extent of the Board's legal authority; rather, it was to delegate powers that would make things more efficient (and which reflect, to some extent, the way the Board is already functioning) and have a specific legal basis for it in the College's Bylaws.

Motion: To re-name the Governance and Human Resources Committee the Executive Committee. **Carried.**

Motion: To approve the following draft bylaw.

Executive Committee

(1) The Executive Committee is established consisting of 3 persons appointed by the Board, including the Board Chair and the Vice-Chair.

(2) The Executive Committee must consist of at least 1 Public Representative and 1 Active Registrant.

(3) Pursuant to section 19(1)(u.1) of the Act, the Executive Committee may exercise the following powers and duties of the Board:

(a) The powers of the Board provided for in section 19(1)(g) of the Act in relation to the Registrar with respect to the College's employment relationship with the Registrar, including such matters as negotiating and establishing terms and conditions of employment, job descriptions, and performance reviews and evaluations;

(b) The powers of the Board provided for in section 19(1)(u)(i) of the Act in relation to appointment and removal of members of committees;

(4) In addition to the foregoing, the Executive Committee shall be responsible for all Board governance matters.

Carried.

8.3. CMTBC Contribution to the Canadian Massage Therapy Council for Accreditation (CMTCA)

Mr. Wredenhagen advised the Board that CMTCA is requesting a financial contribution from the College.

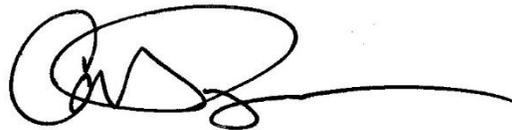
The Board directed Mr. Wredenhagen to attend the planned meeting with the Private Training Institutions Branch (with Ms. Ruitenbeek) regarding transition to national accreditation and then communicate with CMTCA regarding transition before the Board makes a decision about any financial contribution it may make to CMTCA for this year.

9. ADJOURNMENT

Motion: The meeting was adjourned at 3:45 pm. **Carried.**



Registrar



Chair