

PROFESSIONAL DEVELOPMENT (PD) online continuing education course
APPLICATION FOR CYCLE 12 COURSE APPROVAL
SUBMITTED BY COURSE PROVIDER

Course Information

Name of Course *(EXACT name of course as advertised, as it appears on the certificate of completion, and as it will appear on CMTBC's Approved CE Activities list if approved)*

Name of Instructor/Course Author

Instructor Credentials *(provide professional designation and other credentials as appropriate)*

Check the box to confirm that instructor's **curriculum vitae** is included with this application. Short "bio" is insufficient.

Attached

Website and other online information about this course

Course Outline

Check the box to indicate you have attached a detailed course outline

Attached

Learning Outcomes

(list below or attach a statement of learning outcomes. Learning outcomes identify the specific knowledge and skills an RMT will acquire by completing the course)

Attached

Course reviewers require online access to the course to assess content. Please provide username, password, instructions, and a six-week window to review the course.

How are learning outcomes assessed? *(submit assessment tools)*

Contact for completing this application

Name of person completing this application

Email address for use by course reviewers

Daytime telephone number/s for use by course reviewers

Please confirm who you are in relation to this application for course approval

- I am the course instructor
- I provide administrative support for this course on behalf of _____
- Other *(please describe)* _____
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Contact for RMTs to learn more about this course, if this course is approved

Email address

Daytime telephone number/s (include time zone, e.g. PST, Pacific Standard Time)

Website

Deadlines for Cycle 12

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|--------------------------|--|
| September 6, 2020 | Last date application for course approval will be accepted |
| October 31, 2020 | Cycle 12 ends - RMTs must complete requirements by this date |
| November 30, 2020 | Cycle 12 CECs must be reported to CMTBC by RMTs |
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Submit Application by email

Email: info@cmtbc.ca Subject Line: Cycle 12 PD online course application <name of course>

Results of your Application

- The decision of CMTBC's Quality Assurance Committee will be sent to you by email.
 - The College aims to reply within six weeks of receiving a complete application. Incomplete applications cannot be processed.
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