

PART D.1: QUALITY ASSURANCE

Assessment of professional performance

63.1 Upon receipt of a practice assessment request in a form approved by the Registrar or notice of such form being available on the College website, a Practising Registrant must complete and return the form to the Quality Assurance Committee no later than 60 days after receipt of the form or notice of the form's availability, as the case may be.

Practice development

63.2 (1) The Quality Assurance Committee must establish

(a) criteria for successful completion of the self-assessment process under subsection 2(a), and

(b) policies and procedures, consistent with the Bylaws, for

(i) preparation of a statement of learning goals and the remaining components of a learning plan under subsection 2(b), and

(ii) the compliance of a Registrant with an individualized learning plan prepared by the Registrant under subsections 2(c) and 2(d).

(2) To satisfy the practice development requirement, a Practising Registrant must

(a) complete the self-assessment process approved by the Quality Assurance Committee,

(b) prepare an individualized learning plan based on that self-assessment that includes stated learning goals for their Registrant-directed activities,

(c) complete the Registrant-directed activities listed in their individualized learning plan, and

(d) evaluate the impact of their learning plan on their massage therapy practice, as applicable,

for a year by October 31 of that year.

(3) Subsection (2) does not apply if any of the following conditions are met:

(a) the Registrant has registered on or after January 1 of that year, and has not previously been registered with the College,

(b) the Registrant has converted from Non-practising to Practising status on or after January 1 of that year,

(c) the Registrant has reinstated their registration with the College on or after April 1 of that year.

(4) If a Registrant fails to meet the requirements established in subsection (2), the Registrant must pay the non-compliance with quality assurance requirements fee specified in Schedule "B".

College-directed activity

63.21 (1) The Quality Assurance Committee must establish, for each calendar year, a College-directed learning activity which every Practising Registrant must complete.

(2) Every Practising Registrant must complete the College-directed activity for a year by October 31 of that year.

(3) Subsection (2) does not apply if any of the following conditions are met:

(a) the Registrant has registered on or after January 1 of that year, and has not previously been registered with the College,

(b) the Registrant has converted from Non-practising to Practising status on or after January 1 of that year,

(c) the Registrant has reinstated their registration with the College on or after April 1 of that year.

(4) If a Registrant does not successfully complete the College-directed activity on their first attempt, they must pay the fee specified in Schedule “B” for re-enrolment in the College-directed learning activity for any subsequent attempt.

(5) If a Registrant fails to meet the requirement established in subsection (2), the Registrant must pay the non-compliance with quality assurance requirements fee specified in Schedule “B”.

Continuing education

~~63.2 (1) In this section, “continuing education cycle” means each 2 year period starting on November 1, and continuing in 2 year cycles thereafter, during which a Registrant completes credits of continuing education.~~

~~(2) Each Registrant who holds practising registration for a total of 12 months or more within a continuing education cycle must complete at least 24 credits of continuing education approved by the Quality Assurance Committee.~~

~~(3) Each Registrant who holds practising registration for a total of less than 12 months within a continuing education cycle must complete at least 12 credits of continuing education approved by the Quality Assurance Committee.~~

~~(4) Each Registrant must meet the requirement established in subsection (2) or (3), as applicable, on or before the last day of each continuing education cycle.~~

~~(5) If a Registrant fails to meet the requirements established in subsections (2) to (4), as applicable, the Registrant must pay the non-compliance with continuing education requirements fee specified in Schedule “B”.~~

~~(6) If a Registrant is granted practising registration for the first time in the second year of a continuing education cycle, the requirements established in subsections (2) to (5) do not apply to the Registrant in respect of that continuing education cycle.~~

(Amended by M/O 238/2014 effective July 15, 2014; amended by amendment filed February 1, 2019 effective April 2, 2019)

Continuing education: November 1, 2020 to October 31, 2021

~~63.21 (1) Each Registrant who holds practising or non-practising registration at any time between November 1, 2020 and October 31, 2021 must pay the fee specified in Schedule "B" for the College authored course entitled "Code of Ethics and Practice Environment Standard" and complete the "Code of Ethics and Practice Environment Standard" course by October 31, 2021.~~

(Added by amendment filed March 1, 2021 effective April 30, 2021)

Continuing education: November 1, 2021 to October 31, 2022

~~63.22 (1) Each Registrant who holds practising or non-practising registration at any time between November 1, 2021 and October 31, 2022 must pay the fee specified in Schedule "B" for the College authored course entitled "Documentation in Massage Therapy Practice" and complete the "Documentation in Massage Therapy Practice" course by October 31, 2022.~~

(Added by amendment filed February 25, 2022 effective April 26, 2022)

Standard First Aid/CPR-C

63.3 (1) Effective on and after November 1, 2014, a Practising Registrant must have and maintain current certification in Standard First Aid/CPR-C from the Canadian Red Cross, Canadian Ski Patrol, Heart and Stroke Foundation, Lifesaving Society or St. John Ambulance.

(2) If a Registrant fails to meet the requirement established in subsection (1), the Registrant must pay the non-compliance with Standard First Aid/CPR-C requirement fee specified in Schedule "B".

Other quality assurance requirements

63.4 A Practising Registrant must satisfy any other requirements set by the Quality Assurance Committee.

Duty to maintain quality assurance activity records

63.5 (1) Every Registrant must maintain adequate supporting records to document their compliance with applicable quality assurance requirements under this Part during each calendar year.

(2) Every Registrant must maintain adequate supporting records to document the number of hours during which they have engaged in the practice of massage therapy (as determined in accordance with criteria established by the Quality Assurance Committee) during each calendar year.

(3) Every Registrant must retain the records described in subsections (1) and (2) for not less than 3 years after the end of each calendar year.

Verification of quality assurance activities

63.6 (1) The Registrar, on behalf of the Quality Assurance Committee, may cause audits to be conducted as the Registrar considers necessary or appropriate to verify their compliance with applicable quality assurance requirements under this Part.

(2) The Quality Assurance Committee may require a Registrant to submit information

(a) necessary to determine whether the Registrant has met any applicable quality assurance requirements under this Part, or

(b) as part of an audit under subsection (1).