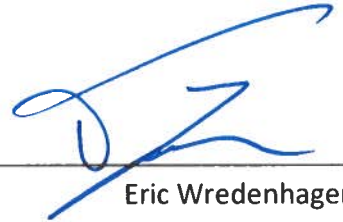


**RESOLUTION OF THE BOARD OF THE COLLEGE OF MASSAGE
THERAPISTS OF BRITISH COLUMBIA MADE THE 23rd DAY OF June 2023
AT VANCOUVER, BRITISH COLUMBIA**

RESOLVED THAT, in accordance with the authority established in section 19 (1) of the *Health Professions Act* (the "Act"), and subject to filing with the Minister of Health as required under section 19 (3) of the Act and notice as required under section 19 (6.2) of the Act, the Board amends the Bylaws of the College of Massage Therapists of British Columbia as set out in the Schedule attached to this resolution.

CERTIFIED A TRUE COPY



Eric Wredenhagen
Registrar/CEO

SCHEDULE

The bylaws made by the College of Massage Therapists of British Columbia under the authority of the *Health Professions Act* are amended as follows:

1. Section 63.2 is repealed and replaced by the following:

Practice development

63.2 (1) The Quality Assurance Committee must establish

- (a) criteria for successful completion of the self-assessment process under subsection 2(a), and
- (b) policies and procedures, consistent with the Bylaws, for
 - (i) preparation of a statement of learning goals and the remaining components of a learning plan under subsection 2(b), and
 - (ii) the compliance of a Registrant with an individualized learning plan prepared by the Registrant under subsections 2(c) and 2(d).

(2) To satisfy the practice development requirement, a Practising Registrant must

- (a) complete the self-assessment process approved by the Quality Assurance Committee,
- (b) prepare an individualized learning plan based on that self-assessment that includes stated learning goals for their Registrant-directed activities,
- (c) complete the Registrant-directed activities listed in their individualized learning plan, and
- (d) evaluate the impact of their learning plan on their massage therapy practice, as applicable,

for a year by October 31 of that year.

(3) Subsection (2) does not apply if any of the following conditions are met:

- (a) the Registrant has registered on or after January 1 of that year, and has not previously been registered with the College,
- (b) the Registrant has converted from Non-practising to Practising status on or after January 1 of that year,
- (c) the Registrant has reinstated their registration with the College on or after April 1 of that year.

(4) If a Registrant fails to meet the requirements established in subsection (2), the Registrant must pay the non-compliance with quality assurance requirements fee specified in Schedule "B".

2. Section 63.21 of the Bylaws is repealed and replaced by the following:

College-directed activity

63.21 (1) The Quality Assurance Committee must establish, for each calendar year, a College-directed learning activity which every Practising Registrant must complete.

(2) Every Practising Registrant must complete the College-directed activity for a year by October 31 of that year.

(3) Subsection (2) does not apply if any of the following conditions are met:

(a) the Registrant has registered on or after January 1 of that year, and has not previously been registered with the College,

(b) the Registrant has converted from Non-practising to Practising status on or after January 1 of that year,

(c) the Registrant has reinstated their registration with the College on or after April 1 of that year.

(4) If a Registrant does not successfully complete the College-directed activity on their first attempt, they must pay the fee specified in Schedule "B" for re-enrolment in the College-directed learning activity for any subsequent attempt.

(5) If a Registrant fails to meet the requirement established in subsection (2), the Registrant must pay the non-compliance with quality assurance requirements fee specified in Schedule "B".

3. Section 63.22 of the Bylaws is repealed.

4. Section 63.5 is added, as follows:

Duty to maintain quality assurance activity records

63.5 (1) Every Registrant must maintain adequate supporting records to document their compliance with applicable quality assurance requirements under this Part during each calendar year.

(2) Every Registrant must maintain adequate supporting records to document the number of hours during which they have engaged in the practice of massage therapy (as determined in accordance with criteria established by the Quality Assurance Committee) during each calendar year.

(3) Every Registrant must retain the records described in subsections (1) and (2) for not less than 3 years after the end of each calendar year.

5. Section 63.6 is added, as follows:

Verification of quality assurance activities

63.6 (1) The Registrar, on behalf of the Quality Assurance Committee, may cause audits to be conducted as the Registrar considers necessary or appropriate to verify their compliance with applicable quality assurance requirements under this Part.

(2) The Quality Assurance Committee may require a Registrant to submit information

(a) necessary to determine whether the Registrant has met any applicable quality assurance requirements under this Part, or

(b) as part of an audit under subsection (1).

END.